To add a grade report to the ETV Student Portal, student’s will need (or need to know):

- Digital Grade Report (View Examples Below) that includes:
  - Student Name
  - Semester/Term
  - Cumulative GPA (Overall GPA, not just the semester)
  - School Name
  - Course Grades (to confirm full-time status)
- Semester Start and End Dates
- Full-Time or Part-Time Status
- Living Status (On-Campus or Off-Campus)

To upload a grade report to the Georgia ETV Student Portal, students must...

Login to the student portal, navigate to the Add Grade Report button and click
Then, students will complete their grade report filling in the applicable information and

Make sure to upload your grade report and **Submit** when complete.

Your Independent Living Specialist will then review and approve/send back as applicable.

Check the current status of your grade report by navigating to the Grades section of your dashboard.
Every school's grade report may look different. Here is an example.

Georgia State University

Official Grade Report

Final
Fall 2020 Academic Year

Example Student
1240 S Lumpkin St
Atlanta, GA 30361

<table>
<thead>
<tr>
<th>ID: 183097</th>
<th>Student: Student, Example</th>
<th>Major 1: Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>Classification: SR</td>
<td>Advisor:</td>
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</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course</th>
<th>Grade</th>
<th>Credit Hours Attempted:</th>
<th>Credit Hours Earned:</th>
<th>Quality Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDU 206 020 CV PRIN ECON-MACRO</td>
<td>B</td>
<td>3.00</td>
<td>3.00</td>
<td>9.00</td>
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<tr>
<td>EDU 245 010 MC ADVANCED MICROSOFT OFFICE APPS</td>
<td>C</td>
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<td>3.00</td>
<td>6.00</td>
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<tr>
<td>EDU 422 010 MC HUMAN RESOURCE MANAGEMENT</td>
<td>B</td>
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<td>3.00</td>
<td>9.00</td>
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<tr>
<td>BUS 447 010 MC SERVICES MARKETING</td>
<td>C</td>
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<td>3.00</td>
<td>6.00</td>
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<tr>
<td>HIS 498 010 MC MODERN MILITARY HISTORY</td>
<td>C</td>
<td>3.00</td>
<td>3.00</td>
<td>6.00</td>
</tr>
</tbody>
</table>

Term Credit Hours Attempted: 15.00
Term Credit Hours Earned: 15.00
Term Quality Points: 36.00
Term GPA: 2.4000

Career Credit Hours Attempted: 96.00
Career Credit Hours Earned: 90.00
Cumulative Quality Points: 251.00
Cumulative GPA: 2.7888

Academic Honors: No Honors
Academic Status:

NR grade stands for Not Reported. Instructor has not submitted a grade.

If you need to change your schedule, please come to the Registrar's Office.
Final Grades

973920173  Test Student Examp
Fall Semester 2020
Dec 22, 2020 09:14 am

Please check your schedule.

Student Information

Current Program

Bachelor of Science

Level: Semester System Undergraduate
Program: Writing & Communication
Admit Term: Fall Semester 2016
Admit Type: Traditional Freshman
Catalog Term: Spring Semester 2019
College: Abraham Baldwin Agric College
Campus: Tifton
Major and Department: Writing & Communication, School of Arts & Sciences
Academic Standing: Good

Semester System Undergraduate Course work

<table>
<thead>
<tr>
<th>CRN</th>
<th>Subject</th>
<th>Course Section</th>
<th>Course Title</th>
<th>Campus</th>
<th>Final Grade</th>
<th>Attempted</th>
<th>Earned</th>
<th>GPA Hours</th>
<th>Quality Points</th>
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<td>4300 0</td>
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<td>Tifton</td>
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<td>30707</td>
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<td>3.000</td>
<td>3.000</td>
<td>12.00</td>
</tr>
</tbody>
</table>

Semester System Undergraduate Summary

Attempted Earned GPA Hours Quality Points GPA

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<thead>
<tr>
<th>Hours</th>
<th>GPA</th>
<th>Quality Points</th>
</tr>
</thead>
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<tr>
<td>12.000</td>
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<tr>
<td>12.000</td>
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<tr>
<td>12.000</td>
<td>3.60</td>
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</tbody>
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Select Another Term

RELEASE: 8.7.1
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Done