

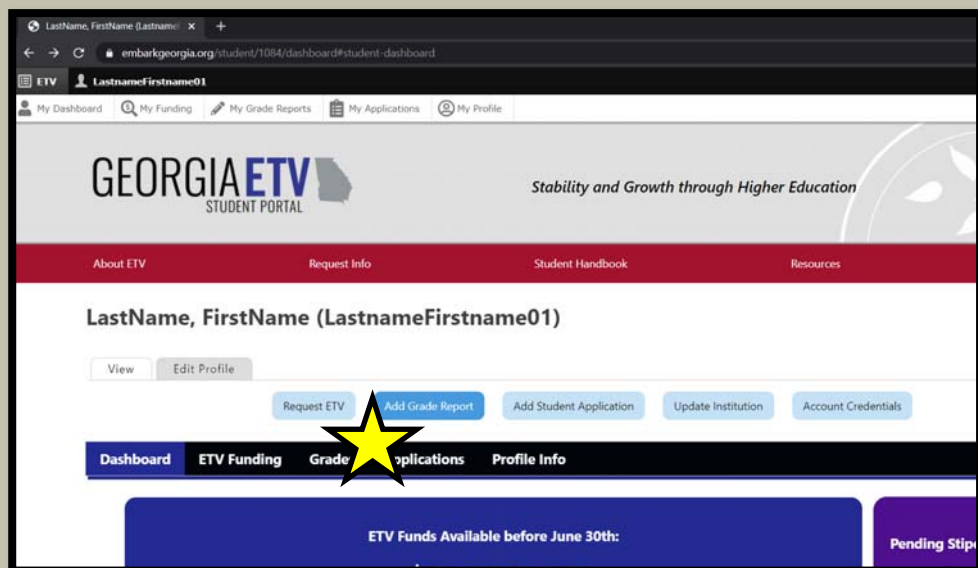
While not all students will need to request ETV aid directly, some students may. For those students that will need to submit their invoices directly, make sure to have an invoice from your school with the applicable info:

Invoices must include:

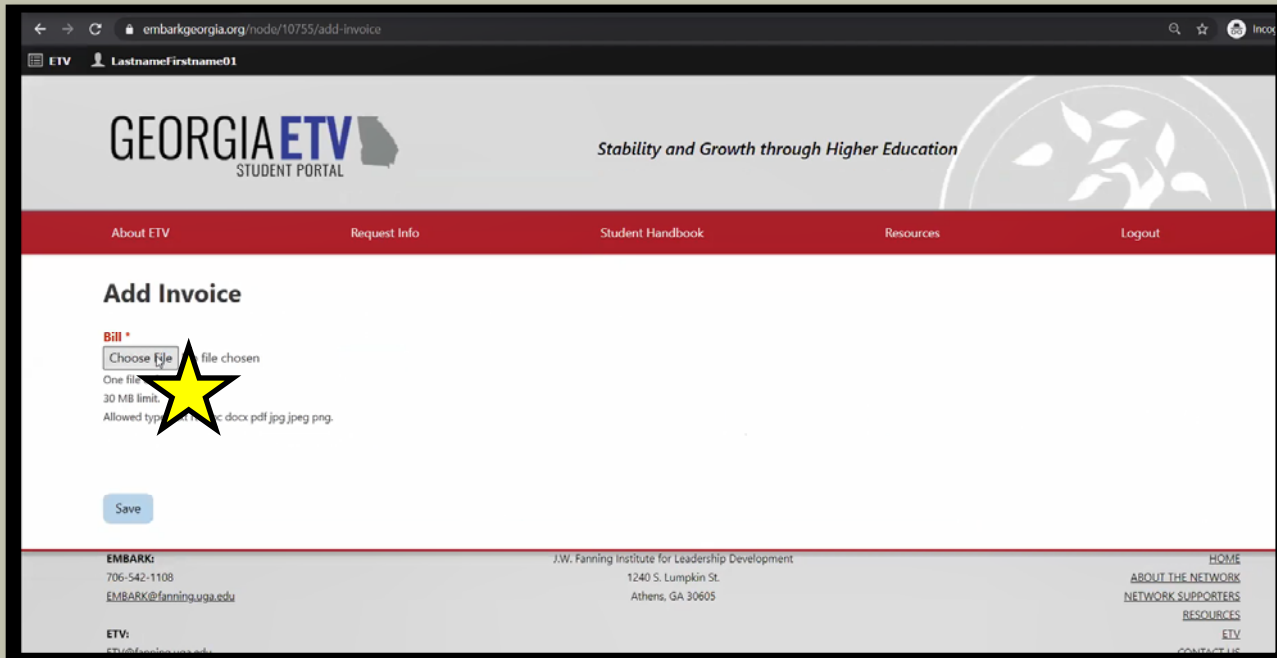
- Student Name
- Amount Due
- Invoice Date or Due Date
- Semester/Term

## To upload an invoice...

Login to the student portal, navigate to the Request ETV button and click:

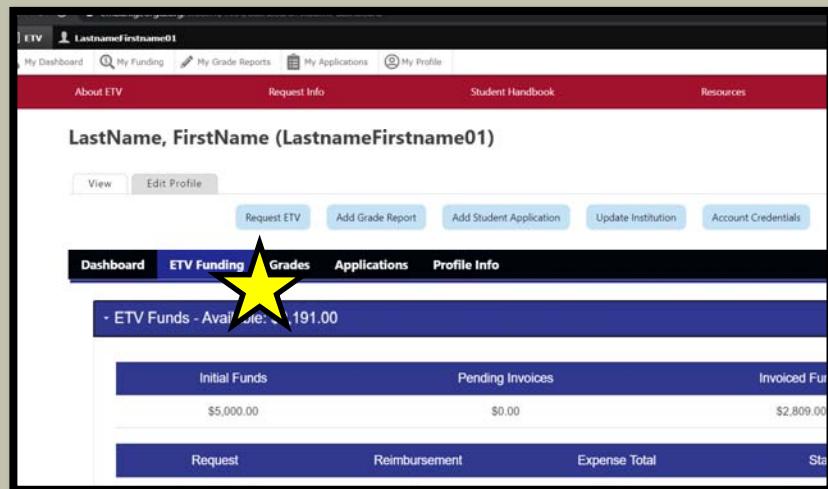


Click, Choose File and upload an applicable invoice:



Then click Save.

Keep track of that through your ETV Funding tab within your student dashboard



Connect with your Independent Living Specialist if you have questions.

# Example of an invoice:

10/18/2020

Georgia State University  
 131 COLLEGE CIRCLE  
 Atlanta, GEORGIA 30601

## INVOICE

IL Coordinator: Ms. Jershaun Roberts  
 Region 1- GA Independent Living Program  
 456 Oglethorpe St.  
 Macon, GA 31201

Term	Description	Term Charges	SEOG	PELL Grant	Independent Living Program
202002	<b>Example Student</b>				
Spring	<b>Student ID# 930121244</b>				
	Parking Fee-Spring	\$ 15.00	\$ 500.00	\$3,097.00	
	Athletic Fee-Spring	\$ 100.00			
	Student Health Fee-Spring	\$ 30.00			
	Institution Fee-Spring	\$ 200.00			
	Student Act Fee-Spring	\$ 33.00			
	EGSC Tech Fee-Spring	\$ 50.00			
	In-State Tuition Swainsboro-Spring	\$ 1,140.00			
	Mandatory Meal Plan-350-Spring	\$ 1,422.00			
	Bobcat BV West-Spring Rent 5Bd	\$ 3,020.00			
	On-Line Tuition-Spring	\$ 396.00			
	<b>Books</b>	\$ -			\$ -
	<b>Supplies</b>	\$ -			\$ -
	<b>TOTAL</b>	\$ 6,406.00			\$ <b>2,809.00</b>

Please make remittance to:

Georgia State University  
 #58-1138587  
 131 College Circle  
 Atlanta, GA 30401



Chelsea Follis  
 Accountant I/Student Accounts